

**State College Area School District  
Office of Physical Plant  
Ed Poprik, Director**

To: Board of School Directors  
From: Ed Poprik  
RE: **Approval of Design Professional – Memorial Field**  
Date: March 29, 2010

Recommend that the Board of School Directors approve the original proposed fee and scope of services submitted by Palumbo Skibinski Crawford for the Memorial Field project, in the amount of \$123,750.00 to \$156,750.00.

**Background:** Based on previous deliberations, the Board has been presented with 2 potential courses of action in awarding the Memorial Field design contract:

- 1) The original fee proposal for the schematic design phase of this project, submitted as part of the interview process, was \$123,750.00 to \$156,750.00.
- 2) A revised scope of services, which would include a programming phase for a fee of \$40,000.00 and a potential Pre-Design Phase in the amount of \$50,000.00 to \$60,000.00 was later offered as an alternate option.

Below is a summary of relevant factors related to each option:

**1) Original Proposal**

-The Program and Scope are defined based on the Programming Study (Master Plan) that was commissioned by the district in 2006 and completed by L. Robert Kimball, Inc.

-The Directors of Physical Plant and Athletics further refined the Program and Scope.

-The Program and Scope were reviewed and modified through consultation with the Board of School Directors and the CAC for Facilities.

-Language was included into the Program to allow for alternate treatments of the 131 West Nittany Ave and Fairmount Ave properties based on professional evaluation.

## **2) Alternate Proposal**

-An initial fee would be incurred for the Programming Phase, which would essentially be a re-commissioning of the work completed in the 2006 study.

-The final cost is undefined due to the potential variability in scope.

## **Analysis**

-While final cost of the alternate proposal is not defined, if the project advances to the schematic design phase, it would be fair to assume that the cost would be more than the original proposed fee. This is due to the added items introduced into the architect's scope of services associated with the Programming Phase.

-If the Board agrees with the basic items identified in the established program and scope, and intends to complete a schematic design, the original proposal should be accepted.

-If the Board feels the original study was flawed, or if the Board has doubts about moving forward to the schematic design phase, the alternate proposal should be accepted.