



State College Area School District

2018-19 Certified Workplace Safety Committee
Ed Poprik, Chairperson (Director of Physical Plant)
Cory Cunningham, Co-Chairperson (Leave Coordinator)

**CERTIFIED WORKPLACE SAFETY COMMITTEE
MEETING MINUTES
September 25, 2018**

Present at the meeting were Ed Poprik, Charles Crawford, Nigel Wilson, Kizzy Nicholas, Mary Wagoner, and Cory Cunningham.

GUEST:

None.

APPROVAL OF MINUTES:

A motion to approve the minutes of the previous meeting was made by Kizzy Nicholas, and seconded by Cory Cunningham. The motion passed.

ACCIDENT REVIEW:

The committee reviewed student accident reports in tabular form. The committee reviewed staff accidents in detail.

During the staff accident review, two accidents that involved temporary summer help in the Physical Plant were discussed. The Chair discussed safety orientation training for next year's summer group.

NEW ISSUES:

An issue regarding doors not latching at the rear of Mount Nittany Middle School was raised; the Chair will investigate.

SAFETY INSPECTION:

The committee conducted a safety inspection of Houserville Elementary and noted the following issues:

- Fire exit sign in Room 10 was missing
- Fire exit sign in Room 16 was faint
- Monthly inspection of fire extinguisher not complete in All Purpose Room
- GFI receptacles not evident near classroom sinks

NEXT MEETING:

October 23, 2018, High School, 4:15 pm, main office conference room