

State College Area School District Music Boosters Meeting

Wednesday, August 28, 2019 at 7:00 PM

Call to Order: 7:04pm

SCAHS Room B050, Main Office Conference Room

Attending:

Suzanne Neely	Terra Deyo
Janie Schaumburg	Debbie Anderson
Jim Henderson	Leigh Hurtz
Rebecca Clayton	Roy Schaeffer
Ronica Brownson	Patrick Hillard
Heather Bodenschatz	Laurel Martin
Toni Irvin	Alicia McDyre
Michele Foust	Jeff McCardle
Jiro Yoshida	Jim Flanagan
Paul Humphreys	Alicia Anderson
Stormi Winscot	Hyeseon Kim
Molly McAninch, SCASD Music Coordinator	

Introductions around the room

Officer Reports:

- a. President: Partners in Music Concert on Nov 7th at SCAHS (5th Grade/ PSU partnership); CCMEA in November at PFMS Nov 13 & 14; PMEA District Orchestra at SCAHS in January; sewing skills needed to help alter Marching Band Uniforms and Choir robes
- b. Vice President: No report
- c. Secretary: Approval of May 2019 meeting minutes, motion to approve by Leigh Hurtz, second by Janie Schaumburg, unanimously approved

- d. Treasurer: settled music formal bills, donation from Centre Gives ~\$850; have to decide how to spend the money that we have/define our mission financially; need someone to take over as Treasurer in January

Music Coordinator's Report: no new staff members, 27 in district, some shifted to different schools; elementary band and orchestra rehearsals during school day in second semester; focus is writing new curriculum this year; common summative assessments and planned learning experiences; choir still outside of school day; Used Instrument Sale is at MNMS on September 12th

Tri-M Report: All officers at Marching Band rehearsal

New Business:

- a. Discussion regarding Langton Fund and Centre Foundation: upon his passing, Langton family suggested money be donated to Music Boosters (\$6,220), need to decide how to spend it, possibly add Music Boosters money to get to the \$10,000 minimum to move it to Centre Foundation in an Endowment, 4.25% interest distribution as scholarship, financial aid, etc.; Rebecca suggests it goes to a graduating student going into Music Education (write letter each year to show still in music program to get next installment)
- b. Volunteer and Committee Chair Opportunities: descriptions of jobs attached
- c. SCMB Budget Review and Discussion: *spreadsheet attached*; discuss "Music Support Requests" and what criteria we want to use to distribute the money - ideas/feedback welcome; add PSU Homecoming dinner to Expenses ~\$700 (feed them on field)
- d. Membership Fee Discussion: Board doesn't want the fee to be a hindrance to people participating in Boosters; currently \$20 annual fee; according to current bylaws we must charge a fee; suggestions: \$50 lifetime (rather than annual), email address as "fee," tiered fee per "level"

suggested (elementary least -> high school most), suggested donation instead of requirement; Suggestions to encourage more Booster members - sign-up at concerts with forms in programs; paper forms to all music students in the district; rotate Music Boosters meeting to different schools to get new audience; have rep at each school's PTO meeting

Updates on Current Business:

- a. Recap of Family Fun Night: ~40 families; good time!; gift certificate raffles; ensembles performed; games; snacks; Polaroids for time capsule
- b. Marching Band Update - Uniforms - closet not finished, so the new uniforms are still in boxes; Field - lights tonight; Logistics - bleachers/risers for Marching Band coming to far end zone area near Band Shack (Toni Irvin reports not for the first game); Molly McAninch asked if spectators can bring chairs - unknown

Committee Reports:

- a. *Holiday Bazaar* - Suzanne Neely / Janie Schaumburg - November 23rd at SCAHS
- b. *Student Accounts* - Terra Deyo - \$1,059.33 in Student Accounts, mostly Juniors and Seniors; if you have money in your account you can use it for Adjudication Trip expenses or Music Formal tickets; if leftover at graduation, can only be transferred to siblings; transferred \$435.66 from graduates and others leaving the district
- c. *Clothing Sale* - water bottles for sale \$20; magnets \$5; another sale starts October 1st
- d. *Used Instrument Sale* - Heather Bodenschatz - Setup on September 11th 7:00-8:30pm, Sale on September 12th 8:00-9:00pm
- e. *Marching Band Support*
 - Kettle Corn - Scott Dutt
 - Band Shack - Toni Irvin/Janie Schaumburg
 - PSU HC Parade dinner - Cathy Cohan

- SC Homecoming Potluck - Toni Irvin - pizza, veggies, etc. provided by Music Boosters
 - Last Practice Treats - on Toni's Signup Genius
- f. *Concert Refreshments* - Heather Bodenschatz needs help coordinating; we already do the receptions at middle schools and high schools, add elementary concerts

Pat Hillard requests Music Boosters help bridge the information gap with Charter Schools for new music students to the High School.

Adjournment at 8:32pm

On the Calendar:

First Home Football Game: August 30th, **6pm** at the South Track

Home Football Game: September 6th, 7pm at the South Track

Music Boosters Used Instrument Sale: September 12th, Mount Nittany MS Cafeteria

Next Music Boosters Business Meeting: Wednesday, September 25, at 7pm

STATE COLLEGE MUSIC BOOSTERS - VOLUNTEER POSITIONS (2019)

Treasurer - (Jim Henderson - looking for a shadow for remainder of 2019 and then assume role in January 2020). Receives and deposits all funds due to Boosters, pays all bills as determined by the membership or Executive Board, maintains the financial records of the organization, files annual tax documents.

Secretary - (Terra Deyo) Keeps minutes of all meetings, maintains the records of the organization and performs other duties as determined by the Executive Board. Also conducts and maintains correspondence and other communications of the organization.

Membership Coordinator(s) - Volunteer(s) to coordinate Boosters member recruitment. Maintain/update membership lists and encourage renewal. Involves attending some music events through the district or coordinating representatives to attend to promote Boosters. (school year)

Communications - Currently this volunteer duty is the same as the Secretary position. Involves sending out the blast email notifications to Boosters members. Maintain/update email lists for members. (school year)

Social Media - Maintaining our Boosters Facebook page, especially with current information about music activities in our school district, such as concerts, meetings, important advocacy notices, marching band info, etc. (school year)

Website - Maintaining our Boosters website hosted by SCASD. Keeping information current and accessible to our members and anyone interested in music in our district. (school year/summer, as needed)

Music Advocacy K-12 – an individual or team to attend SCASD School Board meetings to be a voice for the K-12 Music Department and their various programs. This past school year our Advocacy team was involved in Borough Council meetings related to lighting at the South Track for the Marching Band, and at the elementary level, created the Elementary Ensemble Action Committee to advocate for ensembles in the school day. (as needed, year-round)

Student Accounts – An individual Boosters volunteer monitors these accounts and coordinates the transfer of payment on behalf of the student(s) when funds are requested for use. Funds can be individually raised with specific fund raisers and the

money can be used on music activities/experiences, i.e., PMEA, Adjudication, Europe trip or Music Formal tickets. (school year - minimal time commitment)

Restaurant Fundraisers – (OPEN) Area restaurants are coordinated on various nights to have a ‘music night’ in which a percentage of the sales proceeds is given to the Music Boosters. The volunteer team is the liaison between the area restaurants and coordinates publicity for music families to support that restaurant on that specific night. (school year)

NEW! Family Fun Night (August) - (Chair Rebecca Clayton) - summer fun event to encourage 4th and 5th grade participation in the district music program. Coordinated with evening MB practice.

NEW! MB Summer picnic (August) - coordinate purchase and preparation of burgers and hot dogs for the end of summer MB picnic; provide paper products

Used Instrument Sale (September) - (Chair Heather Bodenschatz) - Coordinate the drop-off and sale nights to benefit our students and other community members purchasing “new” instruments. One of our biggest fundraisers annually. A percentage of the sale of the instrument goes to Boosters.

Band Shack – (Chair Toni Irvin) During the third quarter of every home game there is a small concession stand specifically serving the marching band students after the halftime show. The Sign-Up Genius went out already and thank you to everyone for signing up for donations of food, drinks and service to the Band Shack. (Fall - marching band season)

NEW! Band uniform upcycling- research, coordinate, take pre-orders and fulfill orders of upcycled MB uniforms into pillows, bags, etc. as a fundraiser for the music department to offset the cost of new MB uniforms.

Clothing Sale - (Chair Maureen Jones) - We currently use Collegiate Pride as our vendor for the latest music gear and spirit wear. This position involves coordinating with CP to set-up our “store” on their site, and distribute orders to students. (spring/summer/fall)

SCAHS HC potluck - This position (and an assisting team) works with representatives from Thespians’ Bravo Boosters to coordinate a dinner for our marching band and Thespians participating in the SCAHS Homecoming parade. Typically provided after

school on parade day to feed the students before they have to dress and assemble for parade line-up. (October)

PSU HC Parade band dinner - This position (and an assisting team) coordinates the order of box meals for our marching band only in years where the PSU Homecoming Parade coincides on a SCAHS home football game night. Involves coordination with Marching Band director to determine numbers and delivery location. Band members pick up their meals at the stadium. (October)

NEW! Holiday Bazaar (in place of B&N night) – Saturday, November 23 at the HS. Tri-M students coordinate mini-concerts with a variety of student groups K-12 to perform throughout the event. Boosters will coordinate rental of tables for holiday crafters, etc. (November)

PMEA District Orchestra (host school coordination) - (January 2020)

PMEA Snack bags - This position purchases supplies and assembles snack bags for all of our HS musicians attending the various levels of PMEA through choir, band and orchestra. Coordinates with HS music faculty for quantities and distribution. (January, February, March - as needed)

Music Teacher Appreciation – We reach out to our music faculty across the district and show them our appreciation for all they do for our students. It is a short service time frame in the spring for coordination of gifts to be provided for every music teacher in the district and it is much appreciated every year. (March)

Concert Receptions: a volunteer from each school (PFMS/MNMS) and in each type of concert (each HS grade level, choir, band, rock ensemble, Marching Band, Jazz) to help organize a sign-up genius for the concert set-up, food, drinks and clean-up. It is not a large commitment and can be a shared responsibility. Would love to start an organized Elementary concert support effort. (May)

Music Formal – (Chair Toni Irvin) This HS event (really a semi-formal), is set aside for just students in the music department (and a guest if they would like, but the guest does not have to be in the music program). Music students look forward to every year and it has been very successful with around 350 kids attending last year! The event is designed to be fun, 'stress-free' event for the volunteer team with no labor intensive

needs. Volunteers are needed for simple decorations, food, arranging a DJ, ticket sales, set up, chaperoning and clean up. Planning begins after the new year. (May)

Senior Gifts – (Chair Leigh Hurtz) a simple research, purchase and coordination of a small gift to the graduating music students (May).

NEW! Senior Banquet - OPEN - coordinate and plan an end-of-year music senior recognition banquet. Would require additional volunteers to execute this event. (May?)

Parade support (water) (May - Boalsburg/Memorial Day; August - Grange Fair;) - provide bottled water or large water coolers to each bus going to Grange; have bottled water available for each player at end of Boalsburg Memorial Day

SCASD MUSIC BOOSTERS - BUDGET 2019-20 (DRAFT 8/28/19)				
Income			Expenses	
Membership Dues	\$ 1,200.00		Operating	
Donations	\$ 300.00		Insurance	\$ 475.00
Marching Band			P.O. Box	\$ 92.00
Kettle Corn	\$ 500.00		Office supplies/postage	\$ 50.00
Band Shack	\$ 600.00		Parent Booster USA	\$ 200.00
Used Shoe/Shirt sale	\$ 150.00		Online cart fees	\$ 50.00
Magnets	\$ 50.00		Marching Band support	
Spirit Wear/Music Gear	\$ 2,500.00		First Aid travel kits	\$ 100.00
Special Events			Band Shack	\$ 475.00
Used Instrument Sale	\$ 1,700.00		Bravo Support (HC potluck)	\$ 600.00
B&N/Holiday Bazaar	\$ 1,000.00		Magnets	\$ -
Music Formal	\$ 2,500.00		Spirit Wear/Music Gear	\$ 1,500.00
Instruments of Change	\$ -		PMEA Snacks	\$ 200.00
Centre Gives	\$ 850.00		Adjudication - chaperones	\$ 1,200.00
Restaurant Nights	\$ -		Europe bus (every 3 yrs; next 2021)	\$ -
Other Fundraiser			Special Events	
Misc transfer from Student Accounts	\$ 250.00		Summer Fun Night	\$ 500.00
			Used Instrument Sale	\$ 100.00
TOTAL INCOME	\$ 11,600.00		B&N/Holiday Bazaar	\$ 300.00
			Music Formal	\$ 1,200.00
			Instruments of Change	\$ -
			Music Support Requests	
			Elementary	\$ 1,000.00
			Middle	\$ 1,000.00
			High	\$ 1,000.00
			Senior Banquet/Gifts	\$ 1,500.00
			HS Awards & Scholarships	
			Langton	
			Kovalchik	\$ 200.00
			TOTAL EXPENSE	\$ 11,742.00