

MEETING MINUTES

CITIZENS ADVISORY COMMITTEE - FACILITIES

Date: February 13, 2020

Location: Panorama Village Admin Center

Facilities Committee Attendance:

Ed Poprik		egp11@scasd.org
Alan Popovich	Absent	apopovich@hparchitects.com
Marianne Kuhns		mwk1@psu.edu
Jeff Kokoskie		jl29@psu.edu
W.B. Ingram	Absent	w.b.ingram@att.net
Rachel Prinkey	Absent	rbp13@psu.edu
Scott Mull		Scott.Mull@bartonmalow.com
Mi Kim	Absent	mkim52@gmail.com
Monica Reed	Absent	mjr204@psu.edu
Jennifer Sutton		jd.sutton@outlook.com

Board members and Invited guests:

Lori Bedell, SCASD Board
Jason Little, SCASD

Public:

Frank Archibald

TRANSPIRATIONS:

In the absence of a chair, Ed Poprik called the meeting to order.

CAPITAL PLANNING:

1.1 Ed Poprik reviewed key sections of the Physical Plant 5-year capital plan. Questions and discussion included:

- a. Question: How much of the plan is driven by demographic concerns? Answer: Enrollment is relatively stable so building age and condition is the primary driver of the concerns.
- b. It was emphasized that the Physical Plant 5-year capital plan is related to operating capital. Large scale renovation, building replacement, and/or program concerns are generally addressed through a specific Master Planning process.
- c. Question: What would 'kick-start' a discussion of Park Forest Middle School as the next major capital project? Answer: Capital planning is underway.

1.2 The projects slated for the summer of 2020 were discussed, including a slide presentation regarding planned improvements to accessibility on the High School campus.

REVIEW OF ONGOING PROJECTS:

2.1 Jason Little delivered a slide presentation to update the committee on progress at the Memorial Field project. At this juncture the project is on target for completion by August 1 and on budget.

2.2 Ed Poprik updated the committee on the Elementary Playground project(s), which will be released for bid in March and completed prior to the start of the 2020-2021 school year.

WRAP UP OF HS AND ELEMENTARY PROJECTS

3.1. Ed Poprik reviewed the contract status of each of the projects, all of which are approaching final close-out.

3.2 Further discussions were held on the change order contingencies. Based on the current projections, the remaining sum contingency across all 4 projects will be between \$1,084,719.75 and \$1,369,338.75 at final close-out.

OTHER

None

PUBLIC COMMENT ON ITEMS NOT INCLUDED ON THE AGENDA

None

FUTURE AGENDA PLANNING

- Next Meeting – May 14 (Potential Tour of Memorial Field Project)
- Membership and Committee Chair

Any authorized persons who take exception to any statement in this report shall notify the preparer in writing within five (5) days of the receipt of this report, stating in detail the correction or omission. Otherwise, this report shall be considered correct and final.

Copy: All members
Board of School Directors
Admin file