

SECTION: FINANCES

STATE COLLEGE AREA SCHOOL DISTRICT

TITLE: CITIZENS ADVISORY COMMITTEE
ON SCHOOL FINANCE

ADOPTED: March 28, 1995

905-G. CITIZENS ADVISORY COMMITTEE ON SCHOOL FINANCE	
1. Purpose	Advise the superintendent and Board of School Directors on matters concerning the short- and long-range fiscal operations of the school district.
2. Scope	Specific subjects could include, but are not limited to the following: <ol style="list-style-type: none">1. Budget and Financial Planning, including the refinement and use of a five-year budget prediction2. Accounting3. Auditing4. Debt Management5. Cash Management and Investments6. Purchasing and Supply Management7. Student Activity Funds & Athletic Funds8. Property and Asset Management9. Food Services10. Transportation of Pupils11. School Plant Planning and Construction12. Personnel Management13. Risk Management14. Administrative Procedures15. Data Processing16. Retention of Records17. Contract Negotiations18. Privatization19. Other
3. Membership	<ol style="list-style-type: none">1. Members will be residents of the school district or employed by a business with a major facility in the State College Area School District.2. The committee will consist of nine regular members and three ex-officio members as follows:<ol style="list-style-type: none">a. four members from the business/real estate areas in the school districtb. two members of the school district staffc. two members community/at large

<p>4. Membership Selection</p>	<p>d. one member who is a general executive at The Pennsylvania State University e. three ex-officio members who will be the Business Administrator, Accounting Director, and one school board member</p> <ol style="list-style-type: none">1. Solicit candidates through advertising. Board Members and administrators may submit names.2. The Superintendent will review applicants and submit recommendations to the Board.3. The full Board will approve and appoint all regular members.
<p>5. Length of Service</p>	<p>Regular members of the committee will serve a term of two years. Length of service on the committee will be limited to two terms.</p>
<p>6. Leadership</p>	<p>The chairperson will be determined by the committee and provide leadership for the committee, in coordination with the Business Administrator, and provide communications to the Board.</p>
<p>7. Meetings</p>	<p>Meetings will be held with dates and times to be determined by the membership. Authorized expenses will be paid by the school district.</p>