

**May 8, 2017 Regular Board Meeting Minutes  
Panorama Village Administrative Center  
Meeting Room A - 7:00 p.m.  
240 Villa Crest Drive  
State College, PA 16801**

**IV-B**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Leous called the State College Area School District Board of School Directors Regular Meeting to order at 7:04 p.m. He welcomed all in attendance and those viewing from home. Mr. Leous announced the Board held an executive session May 1, 2017 on negotiations, a legal matter and personnel. With the agenda before them, he asked board members if there were any changes, there were no changes.

A copy of all materials distributed to board members for discussion and/or action is included with the official minutes, unless otherwise indicated.

Board members present: Amy Bader, Gretchen Brandt (arrived 7:41 p.m.), Amber Concepcion (arrived 7:40 p.m.), Dan Duffy, Penni Fishbaine, Scott Fozard, David Hutchinson, Jim Leous, Laurel Zydney

Board members absent:

Board Secretary: Mary Jenn Dorman

Student Representative: Julia Biberdorf

Solicitor: Scott Etter

Superintendent: Robert O'Donnell

District Personnel: Vernon Bock, Randy Brown, Jason Little, Nabil Mark, Jason Perrin, Ed Poprik, Donna Reinhardt, Chris Rosenblum, Eugene Ruocchio

Guests: Harry Hamilton, Tim Jones, Robert Lingenfelter, Jeff Straub

**II. COMMUNICATIONS**

Mr. Leous noted that Jeanette Conklin has 25-years of service with the District and will be retiring as the Park Forest Middle School building secretary. He reviewed her history of employment beginning November 16, 1992 and thanked Ms. Conklin for her years of service and wished her the best in her retirement.

Dr. O'Donnell noted Teacher Appreciation Week and thanked faculty and staff for all they do every week and Mr. Leous mentioned the wonderful presentation done by Nabil Mark.

Dr. O'Donnell spoke on the following:

- Graduation on Saturday, June 10 at Bryce Jordan Center - 11:00 AM, Music begins and 11:30 AM, Procession begins.
- Tuesday, May 16 at 7:00 p.m., Vern Bock and Dr. O'Donnell will host the first virtual town hall meeting regarding the student day proposal for the 2018-2019 school year. This will be a Facebook live broadcast.
- State High seniors Crystal Dahm and Katherine Kim were teen scholarship recipients by Mount Nittany Health System for completing at least 200 hours of volunteer service and plan to pursue a career in healthcare.
- State High's Jennifer Reed and Mount Nittany Elementary's Dustin Brackbill were named State College Magazine's Teacher of the Year. Congratulations to both on this well deserved recognition.

**III. PUBLIC COMMENT**

Mr. Leous noted each individual would be limited to comments of five (5) minutes as time permits for items on this agenda or related to Board business. The following audience member addressed the Board:

-- Harry Hamilton spoke on property taxes but noted he comes to discuss race and racial profiling that is very important to him. He spoke on his son in school, his own attendance at meetings to speak out and questioned his avenue for re-addressing issues.

**IV. ROUTINE APPROVALS**

A motion to approve the Routine Approval Listing as presented.

--Regular Board Meeting Minutes April 24, 2017

--Accept Culture, Climate and Learning Committee Meeting Notes April 26, 2017

--Board Work Session on Strategic Planning May 1, 2017 Minutes

--Board Work Session on 2017-2018 Budget Development Minutes May 1, 2017

--District Bills for April 2017	<b>2016-17</b>	<b>Grand Total</b>
General Fund	\$8,987,398.21	\$8,987,398.21
(checks 1028686 to 1029168 and V103778 to V103807)		
Food Service Fund	152,613.21	152,613.21
(checks 63073 to 63118)		
Athletics Fund	57,680.81	57,680.81
(checks 50932 to 51045)		
Activities Fund	109,370.42	109,370.42
(checks 91662 to 91691)		
Purchasing Cards	80,307.03	80,307.03
(For April 2017 checks 222, 455, 7544, 858)		
<b>Total All Funds</b>	<b>\$9,387,370.03</b>	<b>\$9,387,370.03</b>

--Out-of-State / Overnight Student Travel

--Bid Award for Samsung Tablets to low bidder, SDF Professional Computers in the amount of \$145/tablet and total cost not to exceed \$75,400 as presented.

--Recommended a 1-year contract be established with School Speciality for Office and Art Supplies as presented.

--Bid award for Wide Area Network to low bidder, Comcast, as presented

--Bid Award for Internet Access Services to low bidders Windstream and Comcast in the total monthly amount of \$6,500 as presented

--Appointment of new Ferguson Township Real Estate Tax Collector

--Bid award for Lenovo All-in-One Devices to low bidder, SHI, in the amount of \$1,143.93 as presented

--Bid award for Lenovo Monitors to low bidder, SHI, in the amount of \$173.08 with a total cost not to exceed \$4,673.16 as presented

--Bid award for Lenovo Laptops to low bidder, SHI, in the amount of \$1,524.24 with a total cost not to exceed \$38,106 as presented

--Bid award for Lenovo Desktops to low bidder, SHI, in the amount of \$1,046.76 with a total price not to exceed \$29,309.28

--Bid award for Notebook Storage/Charging Carts to low bidder, CDW-G in the amount of \$1,596 with a total cost of \$41,496 as presented.

--Bid award for Tablet Storage/Charging Carts to low bidder, SHI, in the amount of \$998.83 with a total cost of \$27,970.04

--Human Resources Recommendations (refer to attachment IV-R)

Mr. Fozard moved and Mr Hutchinson seconded to approve the Routine Approvals as listed.

Ms. Zydney noted two minor corrections for the April 24 meeting minutes: Under Proposed Text Books - It is a book for Advanced Honors **Pre**-Calculus, not Calculus, and under the Proposed Extended Day - From the 2014 parent survey, *it was noted there was 79% support for exploration of the extended day for 30 to 40 minutes.* There was no other discussion. With the motion moved and seconded above, all board members present voted aye on a roll call vote to approve the Routine Approvals with the amended minutes as stated above. (Ms. Concepcion and Ms. Brandt had not yet arrived.) The motion passed unanimously.

Dr. O'Donnell thanked the Board for the appointment of Thomas Weed as the Park Forest Elementary School Principal.

#### **V. APPROVAL of PROPOSED FINAL BUDGET for 2017-2018 YEAR**

A motion to approve the Proposed Final Budget for the 2017-18 Fiscal Year as presented. Mr. Fozard moved and Mr. Hutchinson seconded to approve the motion. Dr. O'Donnell noted this is the lowest percent for tax increase since 2007. We had a two-year phase in for Referendum Tax, looking at state subsidy for expanded elementary school day and still have challenges with PSERS and some others. Mr. Brown explained the packet provided had the same information from the previous packet, but did have some additional information that was requested:

- Expenses by Function and breakdown of Function and Object
- Tuition paid by non-resident students to attend the District - Elem. \$12,124 and for Secondary \$12,964
- District pays different amounts to Charter Schools - \$13,138/student and for Special Education student, amount is \$26,500.98

Ms. Concepcion arrived at 7:40 p.m. and Ms. Brandt arrived at 7:41 p.m.

Mr. Brown reviewed form 2028 and noted the budget would be available on the website for review and a hard copy would be available in the Business Office. Mr. Brown also explained he was assuming a \$0 increase at this time from the state and the federal might be a slight decrease. Board members did have comments and questions to which Mr. Brown responded. Board members thanked him for the extra efforts for the additional information and the pie chart presentations. With the motion moved and seconded above to approve the Proposed Final Budget for the 2017-18 Fiscal Year as presented, and with all board members now present, all present voted aye on a roll call vote. The motion passed unanimously.

#### **VI. APPROVAL of RESOLUTION on REVISING the STATE ASSESSMENT SYSTEM**

A motion to approve the State College Area School District Board of School Directors Resolution on Revising the State Assessment System as presented at the April 24, 2017 meeting. Dr. Duffy moved and Mr. Fozard seconded to approve the motion. Mr. Hutchinson noted that suggestions were made earlier today and seemed reasonable to him: Missing a period in the second paragraph after.... tasks), and remove ...."the" in front of *each teacher evaluation in #4 of the first Therefore, be it resolved.* Each board member commented and felt this was a step in the right direction. With the motion moved and seconded and the minor adjustments noted, all board members voted aye on a roll call vote. The motion passed unanimously. Dr. O'Donnell thanked all for taking this action and noted they have been attending meetings with legislators. It is hoped to see some change soon.

**VII. HIGH SCHOOL PROJECT CHANGE ORDERS**

A motion to approve High School Project Change Orders as presented below:

- General Contractor CO #59, in the amount of \$725.78
- General Contractor CO #60, in the amount of \$61,651.29
- Site Contractor CO #21, in the amount of \$1,076.60
- Plumbing Contractor CO #11, in the amount of \$6,819.00
- Plumbing Contractor CO #12, in the amount of \$3,235.00
- Fire Protection Contractor CO #06, in the amount of \$677.00
- Mechanical Contractor CO #08, in the amount of \$2,467.00
- Mechanical Contractor CO #09, in the amount of \$2,788.00
- Electrical Contractor CO #22, in the amount of \$3,515.00
- Electrical Contractor CO #23, in the amount of \$955.00

Ms. Fishbaine moved and Mr. Hutchinson seconded to approve the motion. Mr. Poprik explained the insurance claim for the damaged wall, the \$10,000 deductible and the offset by payment from the insurance company. The damage was from the wind storm in January. With the motion moved and seconded above, all board members present voted aye on a roll call vote. The motion passed unanimously.

**VIII. ACCEPT RECEIPT of PLANCON PART I - HIGH SCHOOL PROJECT**

A motion to accept the receipt of PlanCon Part I for the High School Project and enter it into the meeting minutes as required by PDE. Ms. Fishbaine moved and Mr. Fozard seconded to accept the receipt of PlanCon Part I as required. Mr. Poprik explained this was part of the April 24, 2017 meeting. With the motion moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

**IX. ACCEPT SCHEMATIC DESIGN/AUTHORIZE DESIGN DEVELOPMENT of MEMORIAL FIELD PROJECT**

A motion to accept the schematic design and authorize design development for Memorial Field Project as presented. Mr. Fozard moved and Ms. Fishbaine seconded to accept the schematic design and authorize design development as presented. Mr. Poprik noted the administration is recommending Option B2 - save the basement option and referred to page 3 of the memo for the number of reasons and summary. With a slide presentation, he reviewed the traffic in the current facility, Option B and Option B2; Option B2 has a smooth transition from the plaza to concourse; and the costs for Option B2 base bid and alternate bid are code acceptable. Board members had questions, offered comments and it seemed confirmed that Option B2 gives flexibility and there were no negatives with this option. With the motion to accept the schematic design and authorize design development for Memorial Field Project as presented, all board members present voted aye on a roll call vote. The motion passed unanimously.

**X. TUITION REIMBURSEMENT MOU BETWEEN SCASD and SCAEA**

A motion to approve the MOU between SCASD and SCAEA regarding Tuition Reimbursement for the remainder of 2016-2017 school year only as presented. Ms. Zydney moved and Mr. Fozard seconded to approve the motion. There was no discussion. All board members present voted aye on a roll call vote. The motion passed unanimously.

Board members took a break from 8:23 to 8:34 p.m.

**XI. DISTRICT GOAL CATEGORY: FACILITIES and GROUNDS****Review Draft Act 34 Hearing Booklets for Elementary School Projects**

Mr. Poprik noted the project team was present to discuss the Act 34 Hearings and show the 3D Model of each elementary project. He explained with the passing of the Referendum, there was no Act 34 Hearing for the High School Project. We did have an Act 34 Hearing for Mount Nittany Elementary and Ferguson Township and every project price required by PDE for PlanCon Reimbursement. He described the process for the Hearings to be held June 26, 2017, and there would be an Act 34 Hearing for each project that should go quickly.

The books here tonight are drafts. The final books will be presented at the May 22 Board meeting for approval. The cost of new construction is the most concern for PDE and if the cost on bid day is over 8% of the amount submitted, a second Act 34 Hearing would be needed. The new construction does not include site work and the structure of the booklet is very regimented and a set process. Radio Park does include the Alternate for six classrooms. The following meetings are coming up:

- May 22, 2017 Board meeting is the approval of the Booklets
- June 5, 2017, will be the Board 60% review immediately following the Budget Hearing
- June 8, 2017, 7:00 p.m. is the Public Forum at Panorama Village. There will be an overview and then each building project will break out into a separate room.

Board members offered comments regarding sustainability, could charge the Facilities and Grounds Committee to look at LEED Gold and what interfaces with student learning, the grants for the two schools, and items being cost effective and useful.

Mr. Straub reviewed the 3D Models noting Corl Street fits in with the residential look, Houserville plays to the local parks and farms, and Radio Park plays off the existing steel structure and showed parts of the building. There are white roofs on all the buildings and he showed solar panels noting PA is becoming strong for solar output. Mr. Straub reviewed the parking areas of each, the two-story and one-story areas, the pop-ups in the middle of buildings to let in daylight and the different exteriors. Board members thought they all looked great, each building was unique to its site, and people in the building still have opportunities to make minor adjustments if more room is needed.

**XII. DISTRICT GOAL CATEGORY: FISCAL STEWARDSHIP****Food Service Report**

Ms. Schaper provided a financial review of last year, noting a loss of \$70,451 for school year ending June 2016. She explained the decrease of lunch sales for the current year, the lower participation in the middle schools, the situation with the a la carte sales projected to be considerably less in 2017, and the cost of labor, wages and benefits, will exceed 63% of the sales in 2017. Ms. Schaper explained she would like to raise lunch prices in elementary and middle schools \$.05 next year and would like to increase the high school lunch price to \$3.50/meal (an increase of \$.45) but not until the move to the food court in the middle of the year (January 2018).

She reviewed a legislative update, the re-authorizing every five-years, USDA commodities for Breakfasts, some flexibility for school lunches but not a big change and explained the process. Board members noted the report was very complete and comprehensive, staffing being good, and the wellness policy goals at each level. Ms. Schaper would be bringing the meal prices for 2017-2018 school year back for action on the May 22, 2017 meeting agenda.

**Capital Financing**

Mr. Brown noted he provided a brief memo with several attachments. There is a need for direction for the next borrowing for the High School for the finance team to move forward. There is a Parameters Resolution to get the ball rolling. He spoke on wrapped vs. level debt repayment and would like to consider level debt repayment. Mr. Brown reviewed where the market has been since the last financing and there are no significant shifts. He reviewed Attachment A and Attachment B, and page 9 and 10 graphs. This item will be brought back to the Board on the May 22 agenda for action. Board members thought this was very thorough, supports level vs. wrapped, and appreciates the information.

**XIII. BOARD COMMITTEE REPORTS**

--Culture, Climate and Learning Committee - Mr. Hutchinson noted the meeting notes were approved earlier. They spoke on current weighted grades and colleges not that impressed. Going forward, they plan to get student input with a panel discussion.

--Facilities and Grounds Committee - Ms. Fishbaine noted they reviewed the same update as tonight on Memorial Field, Act 34 Hearing and Booklets, and the Community Forum coming up.

--Upcoming Committee Meetings:

- Finance and Audit Committee May 18 (11:30 a.m. - PV)

--Communications Committee Meeting will be held Thursday, May 11 to discuss the student day proposal. Four PTO meetings have occurred, and the committee would like a request or charge from the Board on what the Board needs for decision making and to clarify proposal for the community. Board members had many suggestions for helping the public to understand bussing, the geography impacting, CEEL and length of day, help to understand the flow of the day, and this being a proposal and they do want to hear from people. Dr. O'Donnell noted they would do logistics that are consistent with questions and will provide clarification of what was proposed.

A secondary forum will take place June 1, 2017 - looking at the High School campus.

**XIV. FUTURE AGENDA PLANNING**

Ms. Concepcion asked board members to review the future agenda items.

**XV. ADJOURNMENT**

Dr. Duffy moved and Mr. Leous seconded to adjourn the meeting. All board members present voted aye with a voice vote. The motion passed unanimously. Ms. Concepcion adjourned the State College Area School District Board of School Directors Regular Meeting at 10:07 p.m.

Submitted by,

Mary Jenn Dorman  
Board Secretary