

IV-D

June 23, 2014 Regular Board Meeting Minutes
7:00 pm – Board Room
131 W. Nittany Avenue
State College, PA 16801

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Fishbaine called the Regular Board Meeting to order at 7:00 p.m. She welcomed all attending and those viewing from home. She announced that the Board held an executive session June 9 on personnel and also held an executive session prior to the meeting on personnel and legal matters. With the agenda before them, she asked board members for any changes, there were no changes.

A copy of all materials distributed to board members for discussion and/or action is included with the official minutes, unless otherwise indicated.

Board members present: Amber Concepcion, Penni Fishbaine, Scott Fozard, David Hutchinson, Jim Leous, Ann McGlaughlin, Jim Pawelczyk, Dorothea Stahl, Laurel Zydney

Board members absent:

Board Secretary: Mary Jenn Dorman

Solicitor: Scott Etter

Superintendent: Robert O'Donnell

District Personnel: Randy Brown, Sandy Emerich, Michael Hardy, Julie Miller, Jason Perrin, Ed Poprik, Donna Watson

Guests: Jim Fail, Michal Garlett, Cindy Hahn, Chris Rosenblum

II. COMMUNICATIONS

Dr. O'Donnell spoke on the Summer Library Program with the following three elementary school libraries remaining open during the summer months: Ferguson Township, Houserville, and Gray's Woods. Schlow Library also has many programs going on during the summer.

III. ROUTINE APPROVALS

A motion to approve the listing of Routine Approvals as presented.

--June 2, 2014 Board Budget Hearing Minutes and June 2, 2014 Special Meeting Minutes

--June 9, 2014 Regular Meeting Minutes

--Budget Transfers for May 2014

--Appointment of Depositories, Disbursing Accounts, and Investment Institutions for FY 2014-2015 to include: Citizens Bank, First National Bank, Kish Bank, M & T Bank/Wilmington Trust, Nittany Bank (National Penn), Northwest Savings Bank, PA Local Government Investment Trust (PLGIT), PA School District Liquid Asset Fund (PSDLAF), PNC Bank, Reliance Bank, and Sovereign Bank

--Appointment of Tax Collectors for the 2014-2015 Fiscal Year as presented

--Approve the Annual Bid Award for the Purchase of School Buses Brightbill for two 30-passenger pre-owned busses in the amount of \$93,300 (\$46,650 each) and for a new 30-passenger bus in the amount of \$50,385 as presented

--Approve the \$.05 increase for school lunches and breakfasts for the 2014-2015 school year as presented at the June 9 board meeting

--Human Resources Recommendations (refer to attachment IV-H)

Ms. McGlaughlin moved and Dr. Pawelczyk seconded to approve the list of Routine Approvals as presented. All board members present voted aye on a roll call vote. The motion passed unanimously. Dr. Pawelczyk did abstain his vote for item IV-A, Budget Hearing and Special Meeting Minutes, due to not being in attendance.

V. FINAL BUDGET for FY 2014-2015 SCHOOL YEAR

A motion to approve the Final Budget for FY2014-2015 School Year in the amount of \$126,791,664 with a 1.95% tax increase and with the real estate tax rate going from 38.75 mills to 39.5056 mills as presented. Ms.

Stahl moved and Mr. Leous seconded to approve the motion. There was no discussion. With the motion moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

VI. ANNUAL HOMESTEAD/FARMSTEAD RESOLUTION

A motion to approve the Annual Homestead/Farmstead Resolution as presented. Mr. Leous moved and Dr. Pawelczyk seconded to approve the motion. There was no discussion. With the motion moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

VII. ANNUAL REAL ESTATE TAX INSTALLMENT PAYMENT RESOLUTION

A motion to approve the Annual Real Estate Tax Installment Payment Resolution as presented. Ms. McGlaughlin moved and Mr. Leous seconded to approve the motion. There was no discussion. With the motion moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

VIII. CONSTRUCTION MANAGEMENT FIRM for the HIGH SCHOOL PROJECT

A motion to approve the recommended Construction Management Firm for the High School Project as presented. Dr. Pawelczyk moved and Ms. McGlaughlin seconded to approve the motion as presented. Mr. Poprik and Mr. Fail, Senior Project Coordinator at Penn State University, shared information regarding the process: Evaluated the RFPs, six firms responded, six was reduced to four firms, and conducted interviews with the four firms. The committee was very impressed with the quality of the interviews, pleased with the process, and the decision was made that Massaros would fit best for this project. Board members discussed: Very impressive presentations, appreciates the time it took for the process, great candidate, thanked all for getting everything online, very organized process, thank you to C-NET, grateful for one recommendation, and board members thanked CAC for Facilities members.

With the motion to approve the recommended Construction Management Firm for the High School Project as presented moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

IX. BID AWARDS for MOUNT NITTANY MIDDLE SCHOOL SECURITY IMPROVEMENTS

E. A motion to approve bid awards for Mount Nittany Middle School security improvements to Penn Installations, Inc., (General Construction) in the amount of \$104,840 and to PBCI-Allen Mechanical and Electrical (Mechanical and Electrical Construction) in the amount of \$59,950 as presented. Ms. Zydney moved and Ms. Concepcion seconded to approve the motion. Mr. Poprik explained the security issue at MNMS with the location of the main office. They are building a satellite office in the vestibule for a higher level of security. Board members discussed: Also good for welcoming people into the building, PFMS is somewhat like this already, and this is also a follow-up from the security audit.

With the motion to approve bid awards for Mount Nittany Middle School security improvements to Penn installations, Inc., (General Construction) in the amount of \$104,840 and to PBCI-Allen Mechanical and Electrical (Mechanical and Electrical Construction) in the amount of \$59,950 moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

X. BID AWARDS for PANORAMA RENOVATION PROJECT

A motion to approve bid awards for Panorama Village building renovations to the respective low bidders: General Construction to JC Orr and Son, Inc., in an amount of \$542,163, Mechanical HVAC Construction to Marc-Service, Inc., in the amount of \$202,000, Mechanical Plumbing Sprinkler Construction to K and K Plumbing co. Inc., in an amount of \$99,800, and Electrical Construction to Bob Biter Electrical Enterprises, Inc., in the amount of \$225,000 as presented. Ms. Concepcion moved and Dr. Pawelczyk seconded to approve the motion. Mr. Poprik noted there was a combination of four bids that are minimal renovations to accommodate the College Heights functions. The bids were extremely competitive and below the estimate, and the project should be done by the end of the calendar year.

With the motion moved and seconded as presented above, all board members voted aye on a roll call vote. The motion passed unanimously.

XI. UPDATED JOB DESCRIPTION

A motion to approve the updated and revised job description for the position of Website and Social Media Coordinator. Ms. Stahl moved and Mr. Leous seconded to approve the motion. There was no discussion. With the motion moved and seconded, all board members present voted aye on a roll call vote. The motion passed unanimously.

XII. DISTRICT GOAL CATEGORY: COMMUNICATIONS

C-NET Annual Report

Ms. Hahn provided information to board members prior to the meeting and at their places. CNET had their 25th Anniversary in 2013, they launched a new website in 2013, have new features on the Bulletin Board, and did 499 programs. This year, they have replaced the multi-cameras; it is the first year of the three-year transition for all to be in High Definition (HD), and reviewed the district uses of CNET, the percentage of programs with other users, and the district use is very consistent. Board members thanked Ms. Hahn for getting the Construction Management Interviews online so quickly and for the services provided. Ms. Hahn offered congratulations to board members on the May 20 Referendum vote.

XIII. DISTRICT GOAL CATEGORY: FACILITIES

High School Project Planning Update

Mr. Poprik noted that they do owe the board a detailed calendar for development and construction and it will be provided. Crabtree Rohrbaugh is working with the high school staff, they met with staff on June 13 to prepare staff for next steps and more meetings are planned for the fall. We will be moving the plan through other bodies such as the Borough, Centre, Region Code, DEP and DER to name a few. There will be an open house meeting July 14 at the Borough for a kick-off presentation on the High School project and Borough Council will field questions and begin the series of approval processes.

Board members discussed: Not having an executive session prior to their July 14 meeting to be able to attend the Borough meeting, the timeframe for the Clerk of the Works, communicating through the project to keep community with us, the office that this would be coordinated with, the vision/parameters of what the communication would look like, all need to be on the same page when we are ready to begin this project, Mr. Poprik doing regular updates at meetings, and the 30%/60%/90% reviews.

XIV. REPORTS

--Board Subcommittee Reports

- No Subcommittee for Communications report but noted that the Website and Social Media Coordinator position has been posted.
- Culture, Climate, and Learning Subcommittee have not met yet but Dr. Pawelczyk noted they would be looking at models for student representatives on the board. Once different models are developed and discussed with the board, then we will meet with student government. Board secretary will work on scheduling the CCL Meeting.

--Central Intermediate Unit (CIU) Report - Mr. Fozard reported they met May 22, nothing specific to report but congratulations from the CIU Board on the Referendum.

--PA School Boards Association (PSBA) Report

- Mr. Hutchinson noted that on June 26 there would be a Webinar on Core Standards at 1:00 p.m. and 7:00 p.m. Anyone interested can let him know or sign up.
- PSBA is inviting school boards to submit comments and proposals for the new platform by June 30, 2014.
- In September, the board will be asked to vote on the 2015 PSBA Governing board
- Ms. Concepcion noted that districts in Centre County collaborated on a letter providing statistics on costs for charter schools and also addressed PlanCon. They have heard back from Mike Hanna.
- We have been invited by PSBA to do a presentation on our referendum during their October Conference for either Wednesday, October 25 or Thursday, October 26.

--National School Boards Association (NSBA) Report - Ms. Stahl reported on an email that all should have received on the Common Core Standards, FDA and Food Service, and money for Education. She would forward the email if someone did not receive.

--Legislative Report - Mr. Hutchinson reported on:

- The state budget likely being late this year and Governor Corbett indicated that he would not sign a new budget unless legislators address the pension reform.
- Senate amended Bill 1316 that would create a new formula for state funding of special education programs based on cost of services provided under three cost categories. The amendment passed with a 35-15 vote.
- New evaluation tools for Principals begin July 1, 2014 but charter schools are not included or required to use the new system for their educators.

--Citizens Advisory Committee (CAC) Liaison Reports

- Athletics - Both Ms. Fishbaine and Dr. O'Donnell attended the end-of-year coaches get together at Pegula Ice Arena and spoke on the highlights of the seasons. Their meeting is in September.
- Finance - A meeting is scheduled for Wednesday, the CAC is to draw tax relief and the board would provide more direction. Also spoke on the search process for the development officer.
- Technology - Meeting on Wednesday will be the final meeting of the year, will discuss etextbooks and plans for implementing one-to-one, and will be looking for a new Chairperson and two new members.

XV. FUTURE AGENDA PLANNING

Board secretary noted that two items were added to the July 14 Agenda:

- Approve board members for a three-year term to the CIU Board
- Appoint new member to CAC for Facilities

On July 14, 2014, the Borough Council will hold an open house meeting at 6:00 p.m. to kick-off the presentation on the high school project and field any questions. This will begin the series of the approval of processes. Board members discussed wanting to attend the meeting and it was decided to have the regular meeting of the SCASD Board begin at 7:30 p.m. on July 14 so members could attend the 6:00 p.m. meeting of the Borough. Board member also inquired on design updates.

XVI. ADJOURNMENT

Ms. Stahl moved and Mr. Leous seconded to adjourn the meeting. All board members present voted aye with a voice vote. Ms. Fishbaine adjourned the meeting at 8:03 p.m. to an executive session on personnel and legal matters.

Submitted by,

Mary Jenn Dorman
Board Secretary