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STATE COLLEGE AREA  
SCHOOL DISTRICT

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CAREER AND TECHNICAL CENTER  
STATE COLLEGE AREA HIGH SCHOOL • NORTH BUILDING  
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IV - E

To: Dr. Robert O'Donnell, Superintendent  
Mr. Michael Hardy, Assistant Superintendent 9-12  
Mr. Scott DeShong, Principal

From: Dr. Sharon Perry, Director of Career and Technical Education *SPerry*

Date: August 19, 2013

Re: **Routine Approval of the Memorandum of Understanding of the  
Technical Assistance Program (TAP)-SY2013-2014**

The State College Area High School Career and Technical Center participated in the Bureau of Career and Technical Education's Technical Assistance Program during the 2012-2013 school year. We have found this to be a valuable experience, and respectfully request permission to participate during the 2013-2014 school year.

**2013-2014**

***MEMORANDUM of UNDERSTANDING***

***Between***

***Career and Technical Centers and Sending School Districts***

***And***

***The Bureau of Career and Technical Education***

***For***

***Participation in the***

***BCTE Technical Assistance Program***

## Technical Assistance Program Commitment

Despite a decade of reform and rising public expenditures for education, little has changed in most high schools to prepare students for the demands of work and further education. Students who enroll in general and career and technical education studies generally do not perform well on Pennsylvania standardized tests (i.e., PSSA and Keystone Exams). Career and technical education students need just as much rigorous coursework, encouragement, and instructor and counselor guidance as students who plan to enter a four-year college or university.

The technical assistance that is provided through this effort will assist career and technical centers and their sending school districts by offering these sites multiple resources at minimal cost. *The costs assumed by the CTC would be travel and substitute costs.*

### Purpose

The purpose of this Technical Assistance Program (TAP) is to significantly raise the academic and technical achievement of all students at the CTC and their sending school districts which take advantage of this opportunity. Through this program, PDE will assist career and technical centers and their sending school districts with raising student performance on the Keystone Exams and occupational end-of-program assessments. Each participating CTC and their sending school districts agree to align their Perkins local plan activities for increasing student achievement with the TAP activities, and participate in all professional development activities provided by BCTE.

### Goal

The baseline year for the Keystone Exams is 2012-2013. The academic targets are based on the state's level of proficiency in the baseline year. The targets are Literature, 44%, and Algebra I, 30%. Progress is defined as, a 5 percentage point increase over the state's baseline in students achieving proficiency on the *Literature Keystone Exam* and a 6 percentage point increase over the state's baseline in students achieving proficiency on the *Algebra I Keystone Exam*.

In addition, progress is defined as a 2 percentage point increase over the school's baseline in students achieving proficiency on the *end-of-program occupational* assessment.

**Memorandum of Understanding  
with  
State College School District**

**2013-2014  
Technical Assistance Program Activities Provided**

**Required Activities –**

- ✓ Continue TCTW Model Implementation
- ✓ NOCTI Pre-Assessments and Study Guides
- ✓ MAX Teaching (if required)
- ✓ Participate in PACTA PILs
- ✓ Integration Toolkit Development with Automotive Technology, Carpentry and Cosmetology instructors (if instructors participated in 2012-2013)

**Optional Activities – Check each activity in which you will participate**

- Developing Reading Skills in the CTC Setting
- SREB Seven Essential Teaching Skills for the 21<sup>st</sup> Century (PARTICIPATED 2012-2013)
- SREB Enhanced CTE Assignments – Authentic Projects
- Professional Learning Communities
- CTDSL - DR. MICHAEL CURLEY
- Coaching Clinics

**Local SREB Membership is included as part of TAP. The membership provides:**

- Copies of new publications at no charge
- Access to webinars at no charge
- Access to SREB staff members to provide additional services beyond the scope of the PDE contract

Shauna A. Perry, Ed.D.  
Career and Technical Center Director Signature

8.19.2013

Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date