



STATE COLLEGE AREA SCHOOL DISTRICT  
Career and Technical Center Program

IV-L

653 Westerly Parkway • STATE COLLEGE PENNSYLVANIA • 16801  
TELEPHONE: 814-231-4153

To: Dr. Robert J. O'Donnell

From: Dr. Sharon Perry – Director of Career and Technical Education

A handwritten signature in black ink, appearing to be "SP", is written over the name "Dr. Sharon Perry".

Date: August 10, 2016

Re: Renew Annual Memorandum of Understanding

Attached is the Memorandum of Understanding (MOU) between School District Career and Technical Centers and the Bureau of Career and Technical Education (BCTE) for participation in the BCTE Technical Assistance Program for the 2016-2017 school year. The District Board of School Directors is required to approve the MOU on an annual basis. This item will be under Routine Approvals for the August 22, 2016 Board meeting agenda.

***2016-2017***

***MEMORANDUM of UNDERSTANDING***

***Between***

***School Districts***

***And***

***The Bureau of Career and Technical Education***

***For***

***Participation in the***

***BCTE Technical Assistance Program***

## Technical Assistance Program Commitment

Despite a decade of reform and rising public expenditures for education, little has changed in most high schools to prepare students for the demands of work and further education. Students who enroll in general and career and technical education studies generally do not perform well on Pennsylvania standardized tests (i.e., Keystone Exams). Career and technical education students need just as much rigorous coursework, encouragement, and instructor and counselor guidance as students who plan to enter a four-year college or university.

The technical assistance that is provided through this effort will assist career and technical centers and school districts by offering these sites multiple resources at minimal cost. *The costs assumed by the School District would be travel and substitute costs.*

### Purpose

The purpose of this Technical Assistance Program (TAP) is to significantly raise the academic and technical achievement of all students at the CTC and School Districts which take advantage of this opportunity. Through this program, PDE will assist career and technical centers and school districts with raising student performance on the Keystone Exams and occupational end-of-program assessments. Each participating CTC and School District agree to align their Perkins local plan activities for increasing student achievement with the TAP activities, and participate in all professional development activities provided by BCTE.

### Goal

The baseline year for the Keystone Exams is 2012-2013. The academic targets are based on the state's level of proficiency in the baseline year. The targets are Literature, 44%, and Algebra I, 30%. Progress is defined as, a 5 percentage point increase over the state's baseline in students achieving proficiency on the *Literature Keystone Exam* and a 6 percentage point increase over the state's baseline in students achieving proficiency on the *Algebra I Keystone Exam*.

In addition, progress is defined as a 2 percentage point increase over the school's baseline in students achieving proficiency on the *end-of-program occupational* assessment.

### TAP Activities

All TAP activities are optional this year in that there are no required activities for any cohort of schools. Sites for each TAP workshop are chosen based on the schools that indicate their participation in that workshop on this Memorandum of Understanding. By placing a check next to an activity on this Memorandum of Understanding, you are assuring your school's participation in that activity.

**Memorandum of Understanding  
with  
State College Area School District  
2016-2017  
Technical Assistance Program (TAP) Activities**

**Directions:** Place a check next to an activity on this Memorandum of Understanding and you will assure your school's participation in that activity.

       **Needs Assessment Visit**

The Southern Region Education Board (SREB) will conduct up to three one-day Needs Assessment Visits (TAVs). These will be **one-day** visits that include a desk audit of school data, walkthrough classroom observations in CTE classes and a selection of core academic classes, and interviews of key stakeholder groups, concluded by an exit conference at the end of the same school day. A report of findings will be provided.

  X   NOCTI Pre Assessments and Study Guides

       Pennsylvania Inspired Leadership (PIL) through PACTA

       **Job-Embedded Professional Learning School Coaching Visits to Support Implementation of High-Quality Career Pathways**

A total of two days of on-site leadership coaching/professional learning will be provided. The coach will utilize a 1+1 professional development model, with interim specific work that the school should complete by the time of the second consultation day. The facilitated professional learning will be collaboratively designed to differentiate the coaching support to meet each individual schools' needs as the school moves toward implementing career pathways.

  
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Director of Career & Technical Education Signature

8/10/2016  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent Signature Date

\_\_\_\_\_  
President of Board of School Directors Signature Date

\_\_\_\_\_  
Director, Pennsylvania Department of Education Date  
Bureau of Career and Technical Education