



**STATE COLLEGE AREA SCHOOL DISTRICT  
ADMINISTRATIVE OFFICES**

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To: Board of School Directors

From: Bob O'Donnell, Ed Poprik, and Randy Brown

RE: **District Wide Facilities Master Plan & Elementary Project(s)**

Date: April 25, 2016

As discussed at the April 18, 2016 Board meeting, the administration presented an accelerated timeline for updating the District Wide Facility Master Plan (DWFMP) in preparation to start the next elementary project(s). The accelerated timeline (see attachment A) is necessitated by the potential PA Department of Community and Economic Development (DCED) grant application, which requires substantial completion of the projects by June 2018. Notification of grant approval is expected in May 2016.

The timeline includes stakeholder involvement beginning in May with work between the design team and district officials continuing through September culminating with stakeholder review and input at that time. Adoption of a master plan is targeted for October allowing design of one or two elementary projects.

The administration recommends the appointment of the design team comprised of Crabtree Rohrbaugh and Associates (CRA) and Massaro Construction Management Services (MCMS) for both the DWFMP and elementary project(s). This recommendation is based upon the evidence of cost effective project completion and quality design, in addition to the strong experience base developed throughout the entire state of Pennsylvania and relationship with the district during our High School project. This appointment follows the high school project request for proposal process.

The proposal documents for CRA and MCMS were made available on the District website following the April 18 Board meeting and are attached to this agenda. The CRA proposal includes updating the demographic study, elementary boundaries, and measuring facility student capacity. The accelerated timeline is necessary in order to achieve the completion date required by the DCED grant. The administration identified the Radio Park Elementary (RPE) and Houserville Elementary (HE) schools in the grant application as the projects to be completed. This decision was based upon:

- RPE and HE are among the four remaining elementary projects identified in the 2009 DWFMP and 2013-14 DWFMP update to be completed, should the completed master planning process identify other school projects, we would plan accordingly.
- The grant will reimbursement 10% of cost (up to \$2 million for each project). These two projects individually are expected to result in the highest cost of the remaining elementary schools leading

to the largest reimbursement possible from the grant funds.

The administration requests a Communication Committee meeting to begin planning the DWMP process. The resources of the Facility Committee and CAC for Facilities would be utilized as appropriate.

In order to begin the process outlined in the accelerated timeline, the administration requests the Board accept :

*A Motion to appoint Crabtree Rohrbaugh and Associates and Massaro Construction Management Services as the design team for the DWFMP and the upcoming elementary project(s).*