TO: Board of Directors  
FROM: Robert O’Donnell, Vernon Bock, Randy Brown, Ed Poprik, and Jason Little  
DATE: Aug. 5, 2019  
RE: Playground Update for Corl Street, Radio Park and Spring Creek

Purpose
This memo is intended to provide the Board of Directors with an update regarding play opportunities for this fall at Corl Street, Radio Park, and Spring Creek Elementary Schools. Additionally, we will update you on the revised timeline for the three schools that calls for work to be completed in the summer of 2020.

We regret to inform the Board that Radio Park and Spring Creek will not have play structures in place for the start of school in August; however, we are seeking approval to purchase new swings and basketball standards to be installed by early October. Additionally, we are working on a plan to reuse some pieces of suitable equipment and will accelerate that work as much as possible. The site work at all schools this summer result in playground work to be delayed beyond our original expectations.

Updated Timeline
Over the last few weeks, our team, including principals from the three schools, met with the Metcalfe Design team to prioritize play opportunities for this fall at Radio Park and Spring Creek. We also discussed the Corl St. playground. We revised the timeline to reflect play opportunities for this fall and for project completion. Additionally, a concern was expressed by the team with moving as it would limit future input into the design process as well as potentially limit access to playground availability.

An additional adjustment that was made to the timeline was to move site work and new construction of playgrounds from the beginning of March to the beginning of May. In consultation with the Metcalfe Design Team, along with feedback from our principals and facilities staff, avoiding early spring would take us outside of the freeze/thaw conditions which contribute to muddy conditions (and prolonged construction and cost) and would eliminate a three-month loss of playgrounds. By moving the start of site work and construction to early May, we would only lose playground areas for one month, reduce the mud and associated prolonged construction and cost.
Additionally, this should allow any plantings to take hold and still meet project completion for the start of school in August of 2020.

**2019 Progress**
The proposed timeline revisions allow for adjustments to schematic designs for Radio Park and Spring Creek that include placing existing equipment and prioritizing the placement of swings and basketball hoops for this fall. This includes the striping of the blacktop areas for four square and basketball. Included in the timeline is installation of existing equipment, along with ordering new pieces - new swings and replacement parts for installation of existing pieces. The revised timeline does not adjust for Corl Street as much of their playground was not affected by the renovation and will have many existing pieces in place for this year.

Although this does not meet original expectations for completed playgrounds for the 2019-20 school year, given the time and site constraints, combined with delivery timeline for the nature play equipment, related to this process the team believes this best respects the individual school communities as we provide play opportunities.

**Next Steps**
Mr. Bock is planning to communicate with the families of Radio Park and Spring Creek in regards to the impact on play spaces for this fall. Additionally, Mr. Bock and the principals will work on providing additional play opportunities for students this fall.