

State College Area School District

2017-18 Budget Development – August 23, 2016

Key dates in the budget process based on PDE published filing requirements.

September 30

- PDE deadline to notify school districts of applicable base index or adjusted index; and of next year budget process timeline.
 - 2.4% Index for 2016-17

December 5

- Review and discuss Proposed Preliminary Budget. Note: Unless school district intends to adopt an opt out resolution.)

December 19 – Board Action Required

- Adopt **Resolution Authorizing Proposed Preliminary Budget Display and Advertising.**

December 31

- District deadline to notify residential property owners not currently approved or whose approval is due to expire that the owner must submit a completed application to county assessment office to qualify for homestead exclusion. Deadline for submitting application is March 1.

January 23

- Proposed Preliminary Budget on Form PDE-2028 available for public inspection pursuant to resolution, OR adopt opt out resolution stating district will not raise the rate of any tax by more than index. (110 days prior to primary election, or 20 days prior to preliminary budget adoption.)

February 3

- Publish notice of intent to adopt 2017-2018 Preliminary Budget.
- Publish and post on district website notice of intent to apply to PDE for referendum exceptions.

February 13 – Board Action Required

- Approve Preliminary Budget
- Presentation of referendum exception calculation for board discussion.
- Deadline to submit to PDE copy of opt out resolution and related proposed tax rate increases February 19.

February 23

- Publish and post on district website notice of intent to apply to PDE for referendum exceptions.

February 27 – Board Action Required

- Presentation of referendum exceptions for board approval (PDE deadline March 2)

February 19

- Submit to PDE Preliminary Budget and related proposed tax rate increases - PDE-2028, including Real Estate Tax Rate Report. (85 days prior to primary election)
- Discussion of 2017-2018 budget.

March 1

- Deadline for residential property owners to submit homestead application to county assessment office.

March 2

- file referendum exception request (75 days prior to primary election)

March 22

- PDE to rule on school district request for referendum exception (55 days prior to primary election)

April 24

- Presentation of district proposed final budget for 2017-2018

May 8 – Board Action Required

- Approval of district Proposed Final Budget for 2017-2018. (Resolution and advertising - 30 days prior to final budget adoption)
- School Board President to sign and send to PDE Certification of Use of PDE-2028

May 16

- General Primary Election Day

May 23

- 20 days prior to final budget adoption - Proposed Final Budget on Form PDE-2028 available for public inspection

June 2

- Publish notice of intent to adopt Final Budget (10 days prior to final budget adoption)

June 5

- Public hearing for district final budget for 2017-2018

June 12 – Board Action Required

- Adopt Final Budget on Form PDE-2028 (resolution)
- Homestead and Farmstead Exclusion Resolution
- Annual Tax Levy Resolution
- Installment Payment Plan Resolution