

State College Area School District

2022-2023 Budget Development – November 16, 2021

Key dates in the budget process based on PDE published filing requirements.

December 6 Board Discussion

- Administration will present an initial proposed preliminary budget including recommendation to adopt opt out resolution.

December 8 Finance Committee

- Budget Development

December 30

- District deadline to notify residential property owners not currently approved or whose approval is due to expire that the owner must submit a completed application to county assessment office to qualify for homestead exclusion. Deadline for submitting an application is March 1.

December 31

- Advertise intent to adopt opt out resolution January 10 Board meeting. (PDE deadline 10 days prior to adoption of opt out resolution)

January 10 Board Action Required

- Adopt opt out resolution (PDE deadline January 27)

January 12 Finance Committee

- Budget Development

January 15

- Deadline to submit to PDE copy of opt out resolution and related proposed tax rate increases. (PDE deadline 5 days following opt out resolution adoption)

January 27

- Publish notice of intent to adopt 2022-2023 Preliminary Budget.
- Publish and post on the district website notice of intent to apply to PDE for referendum exceptions.
- 10 days prior to Preliminary Budget adoption

February 7 Board Action Required

- Approve Preliminary Budget (N/A if opt out resolution adopted, PDE deadline February 16)

February 9 Finance Committee

- Budget Development

February 21 Board Meeting

- Budget Development
- Presentation of referendum exception calculation for board discussion. (N/A if opt out resolution adopted)
- Submit to PDE Preliminary Budget and related proposed tax rate increases (PDE- 2028, including Real Estate Tax Rate Report. (85 days prior to primary election) (N/A if opt out)

February 24

- PDE deadline to file referendum exception request (75 days prior to primary Election) (N/A if opt out resolution adopted)
- Post on district website notice of intent to apply to PDE for referendum exceptions. (N/A if opt out resolution adopted)

March 1

- Deadline for residential property owners to submit homestead application to County Assessment office.

March 3

- File Referendum exception request (N/A if opt out resolution adopted)

March 9- Finance Committee

- Budget Development

March 21 - Board Meeting

- Budget Development

March 23

- PDE to rule on school district request for referendum exception (55 days prior to primary election)

April 13 - Finance Committee

- Budget Development

April 25 Board Meeting

- Presentation of district proposed final budget for 2022-2023

May 2 - Board Action Required

- Approval of district Proposed Final Budget for 2022-2023 for board.
(Resolution and advertising - 30 days prior to final budget adoption; PDE
Deadline May 31)
- School Board President to sign and send to PDE Certification of Use of
PDE-2028

May 11 Finance Committee

- Budget Development

May 16 Board Meeting and Budget Hearing

- Public hearing for district final budget for 2022-2023

May 17

- Primary Election Day

May 17

- Proposed Final Budget on Form PDE-2028 available for public
inspection (PDE deadline 20 days prior to final budget adoption)

May 25

- District publish notice of intent to adopt Final Budget (PDE deadline 10 days prior
to adoption)

June 6 Board Meeting

- Adopt Final Budget on Form PDE-2028 (resolution)
- Homestead and Farmstead Exclusion Resolution
- Annual Tax Levy Resolution
- Installment Payment Plan Resolution
- (PDE deadline June 30)

June 10 – Publish Adoption of Final 2022-2023 Budget

- Publish notice of intent to adopt Final Budget (10 days prior to final budget adoption)

June 30 – Board Action Required

- Adopt Final Budget on Form PDE-2028 (resolution)
- Homestead and Farmstead Exclusion Resolution
- Annual Tax Levy Resolution
- Installment Payment Plan Resolution