



Jeffrey S. Ammerman, Business Administrator
131 W Nittany Avenue
State College PA 16801
814-231-1021
jsa13@scasd.org

MEMO

To: Dr. Robert O'Donnell

From: Jeffrey Ammerman

Date: August 3, 2011

Subject: 2012-13 Budget Timeline

A timeline detailing major milestones in the 2012-13 budget process is attached. This is not meant to contain every meeting or milestone that will occur during that process. With this as a starting point, we can begin to consider when other items related to the budget process will happen.

**Budget Development Timeline
FY 2012-2013**

August 2011

- August 8, 2011 - Overview of Budget Development Process for FY 2013

September 2011

- Act 1 Index announced
- Preliminary Budget development with conservative assumptions

November 2011

- Budget Work Session

December 2011

- Exception information available
- Board Reorganization
- Introduction of Preliminary Budget or adoption of resolution to stay within the index required by 1/5/11. Will need to have this occur at the December 19th meeting, if no special meeting is scheduled

January 2012

- **Approve Preliminary Budget at January 23rd Board Meeting**

February 2012

- Governor's Budget released
- Submit exceptions (if necessary)
- Submit referendum question (if necessary)

March 2012

- Incorporate Governor's Budget assumptions into District Budget process

April 2012

- Primary Election, 4/24/12

May 2012

- **Approve Proposed Final Budget, 5/21/12**

June 2012

- Budget Hearing, 6/4/12
- **Final Budget Adoption, 6/25/12**