

Meeting Agenda
Centre County Tax Collection Committee (CCTCC)
January 30, 2014 7:00 p.m.
Bellefonte Area High School Library

I. Call to Order

II. Roll Call – Determination of Quorum

III. Re-Organization – 2014

A. Election of Officers – Solicitor

- i. Chairperson**
- ii. Vice-Chairperson**
- iii. Secretary/Right to Know Officer**
- iv. Assistant Secretary**

B. Appointment of Solicitor

- i. Motion to appoint the firm of Campbell Miller Williams Benson Etter & Consiglio, Inc as Solicitor for the CCTCC for 2014 at a rate of \$130 per hour**

C. Appointment of Auditor

- i. Motion to appoint the firm of ParenteBeard as Auditor for the CCTCC for 2014 in an amount not to exceed \$900**

D. Appointment of Tax Appeal Board members

- i. Motion to appoint the following Tax Appeal Board members for 2014: William MacMath; Thomas Rodkey; Robert Long; Alternate: Patrick Leary**

E. Appointment of Financial Institution

- i. Motion to appoint Kish Bank as the financial institution for the CCTCC for 2014**

F. Weighted Vote Calculation

- i. Motion to approve the weighted vote calculation as presented.**

G. Budget for 2014

- i. Motion to approve the 2014 Budget for the TCC as presented.**

H. TCC Insurance

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- i. Motion to approve the purchase of General & Automobile Liability Insurance in the amount of \$_____, and Crime Bond in the amount of \$_____ for the 2014 policy year as presented by the insurance broker, The Hartman Agency.**

IV. Approval of Minutes

- A. Motion to approve minutes from the August 2013 meeting as presented.**

V. Financial Report

- A. Motion to accept the financial report for 2013 through December.**

VI. Old Business

A. Earned Income Rules and Regulations

- i. Comments from the members and update from committee.**

- 1. Members should be prepared to present comments.**

B. Motion to accept the Bylaw Amendment proposed at the August 2013 meeting.

- i. Bylaw Amendment Proposal
Current Language**

Article I. Section 2. Board Meetings: The Board will hold quarterly or more frequent meetings on dates and at times established by the Board or by the Chairperson in the absence of Board action. Special meetings will be called by the Secretary upon request received from any officer or any 5 delegates. Established regular meeting dates and times may be changed by the Chairperson. One of the regular meetings will be designated as the annual organization meeting as set forth in Article II, Section 2.

Proposed Language

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Article I. Section 2. Board Meetings: The Board will hold semi-annual or more frequent meetings on dates and at times established by the Board or by the Chairperson in the absence of Board action. Special meetings will be called by the Secretary upon request received from any officer or any 5 delegates. Established regular meeting dates and times may be changed by the Chairperson. One of the regular meetings will be designated as the annual organization meeting as set forth in Article II, Section 2.

VII. Other Business – Discussion Items

- A. Audit of CCTCC financial records for 2013 – in process.**
- B. Appointment of TCC Representatives and Notification to the TCC Secretary for the 2014 calendar year.**
- C. Statement of Financial Interest Forms - 2014.**

VII. New Business

- A. 2014 Regular Meeting Schedule**
 - a. May 29, 2014**
- B. Update from collector – State College Borough**
- C. Report from Committee Chairperson**
- D. Public Comment**