## STATE COLLEGE AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ACADEMIC INTEGRITY

ADOPTED: July 23, 2007

REVISED: August 22, 2011

## 243. ACADEMIC INTEGRITY

1. Purpose

The State College Area School District is committed to teaching students the concept of academic integrity in support of intellectual, creative, and ethical development. Furthermore, the District recognizes the importance of specific standards of conduct in academic affairs to creating and sustaining a climate of academic integrity in the support our educational mission.

2. Authority

The Board recognizes that the concept of academic integrity is developmental and authorizes the administration to guide the development of:

- Instructional materials to teach students about academic integrity
- Procedures to be followed when academic dishonesty is suspected and articulated consequences for the elementary, middle and high school levels.
- 3. Definitions

**Academic Integrity** is teaching and learning in an environment characterized by five fundamental values: honesty, trust, fairness, respect, and responsibility (The Center for Academic Integrity, 1999; affiliated with the Kenan Ethics Program, Duke University).

**Academic dishonesty** is the attempt to give or obtain assistance in a formal academic exercise without due acknowledgement.

Examples of academic dishonesty may include but not be limited to a student:

## **Cheating:**

- Copying or allowing another to copy a test, homework or assignment
- Receiving assistance on any assignment that was meant to be completed independently
  - Allowing a project partner to do all of the work and claiming credit
- Giving or receiving information on a test, quiz or examination before, during or after it is administered
  - Using fabricated or forged information, images, documents or signatures
  - Multiple submissions of all or a substantive part of an assignment without prior

## 243. ACADEMIC INTEGRITY - Pg. 2

permission

**Plagiarism,** a form of cheating, is the unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work. Intentional plagiarism is when one knowingly submits someone else's words or ideas as if they were his/her own. Unintentional plagiarism is when one omits documentation, uses imprecise documentation, or paraphrases or summarizes someone's ideas in one's own words without acknowledging the source.

Examples of plagiarism may include but are not limited to:

- Direct copying of another person's work (homework, reports, take-home exams, tests, research papers, music, art, etc)
- Allowing false assumptions of authorship by failure to document sources or documenting inaccurately
- Missing or incomplete documentation or citation of a direct quote or paraphrase as assigned
- Failing to document the use of charts, graphs, diagrams or statistics not created or compiled on your own
- 4. Delegation of Responsibility

The Board directs the Superintendent, or designee, to publish guidelines to be followed by all members of the educational community, for responding to and addressing academic dishonesty.

5. Guidelines

The State College Area School District will establish and implement appropriate procedures to assure that all district faculty and students are aware of the Academic Integrity policy. Teachers will review the definition of plagiarism and expected ethical behavior with their students. Procedures that accompany this policy emphasize the roles of teaching and learning in helping students to develop a strong sense of academic integrity and avoiding academic misconduct. Instructional materials to teach students about academic integrity will be developed and utilized on a consistent basis. The consequences and procedures for academic dishonesty will continue to be published in student and teacher handbooks.

References:

School Code – 24 P.S. Sec. 510