

**State College Area School District
Office of Physical Plant
Ed Poprik, Director**

To: Board of School Directors

From: Ed Poprik

RE: **Elementary School Projects**

Date: December 5, 2016

Attached is a draft calendar of key dates for the Elementary School Projects.

As with previous projects, the schedule will follow both an internal 30-60-90% review and approval process, as well as the PlanCon submission process. Both of these processes will lead to an eventual final approval targeted for September 25, 2017.

Public forums will be scheduled around each phase of the 30-60-90% reviews. A consideration, which has been shown on this draft calendar, is to schedule the first public forum before the 30% review rather than after. This would allow some additional public feedback prior to the generation of the first set of documents. Additionally, the team is suggesting that 3 individual dates be scheduled for the first forum so that dedicated meetings can take place in each school with adequate time for presentation and feedback sessions. It is envisioned that the second and third public forums will be scheduled after the 60% and 90% release of documents as has been done with previous projects. The team feels that the 60% and 90% reviews could be accomplished in a single evening with sequential sessions for each building (e.g. 5:30 Corl Street, 6:30 Houserville, 7:30 Radio Park)

One difference in the process between the High School and these projects is the need for Act 34 hearings. PlanCon typically requires these hearings for reimbursable projects. The High School project did not require the hearing due to the successful passage of the referendum. These hearings

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require specific project and financial data to be presented and are designed to be the official public feedback opportunity. The proceedings are transcribed by a court reporter and then filed as part of the PlanCon process. The district has held these hearings for previous Elementary school projects. The draft calendar suggests these hearings for June 13, 2017. The Board would take action to schedule and advertise these hearings in May.

Draft Calendar for Elementary Project Development:

<u>Date</u>	<u>Meeting</u>	<u>Action</u>
Tuesday, January 10	Public Forum	Houserville
Tuesday, January 17	Public Forum	Radio Park
Tuesday, January 24	Public Forum	Corl Street
Monday, February 6	Board Work Session	30% Presentation
Monday, February 13	Board Meeting	Approve 30%
Monday, May 1	Board Work Session	60% presentation
Tuesday, May 2 or 9	Public Forum	1 night for all 3 buildings
Monday, May 8	Board Meeting	Discuss 60%
Monday, May 22	Board Meeting	Approve 60% and Act 34 booklet
Tuesday, June 13	Act 34 Hearings	
Monday, July 24	Board Meeting	Approve PlanCon D and E
Monday, August 7	Board Work Session	90% presentation
Tuesday, Aug. 8 or 15	Public Forum	1 night for all 3 buildings
Monday, August 14	Board Meeting	Discuss 90%
Monday, August 28	Board Meeting	Approve 90% and PlanCon Part F
Monday, September 25	Board Meeting	Approve final docs/permission to bid
Thursday, November 2	Open Bids	
Monday, November 6	Board Work Session	Review Bids
Monday, November 13	Board Meeting	Award bids and PlanCon part G